



KAWARTHA LAND TRUST

Job Description

Position: Partners in Conservation Manager

Reports to: Director of Community Conservation

Compensation: \$47,000 – \$67,000 based on experience

Term: Full-time, 2-year contract with opportunity for extension

Did you enter the conservation sector to create healthier, more sustainable landscapes? Do you want to create a future where the needs of people and nature are in better balance? Does your interest in conservation include an appreciation for community development, sustainable forestry and regenerative agriculture and not strictly natural heritage preservation and stewardship?

Kawartha Land Trust is looking for a motivated and relationship minded conservation practitioner to coordinate and grow our Partners in Conservation program.

Position Overview

Kawartha Land Trust (KLT) is a dynamic land conservation charity with an impressive track record of growth. Our mission is caring for lands entrusted to us and helping others protect the land they love in the Kawarthas. We do this by accepting donations of ecologically-significant lands and/or interest in lands and by engaging the community in support of this work through gifts of time and money to ensure those lands are cared for, in perpetuity.

Our successes have been achieved through the work of our dedicated and growing group of volunteers and donors. Continuing to build community 'buy in' to our conservation vision is important to grow our impact. We are well respected in both the year-round and cottage communities and have a reputation for taking excellent care of our land, and making new conservation projects happen.

For more information on Kawartha Land Trust and to consider further if you may be a fit for this opportunity, see KLT's website, online/media or social media presence.

Program Summary

Our Partners in Conservation program is an innovative private land stewardship support program. It utilizes a unique set of tools and approaches designed to inspire voluntary action from landowners. Our program seeks to engage landowners in believing that their land can be a force for good in the world

and support them to increase that good. Over time we want the landscapes in which we deploy our resources to be the most ecologically sustainable mix of natural and working land in the province.

The incumbent's role will be to implement and grow the program to achieve the above ambition. Working with landowners in priority regions, KLT staff and partner organizations, this position will mobilize collaborating landowners to participate in stewardship, research and protection initiatives across our landscape. Strong project management and relationship management skills are key to success in this role.

The Partners in Conservation Manager will be working with and reporting to our Director of Community Conservation, who has built this program at KLT over the last 5 years and is excited to witness its continued growth.

Primary Responsibilities

Landowner Relations

The success of the program depends on the manager inspiring and recruiting landowners to participate, and striving to maintain long-term relationships with these landowners and their land.

- Collaborate on the design and distribution of outreach materials to recruit members
- Contact and recruit new landowners for the program
- Provide stewardship project and land advice to member landowners
- Maintain landowner connection through regular contact
- Maintain a Salesforce database of landowner information and goals
- Plan and host events to recruit new landowners

Property Visits and Stewardship Projects

Impact depends on creating meaningful landowner property reports and facilitating stewardship projects. The manager will use their knowledge of the region's flora and fauna, and stewardship practices, to provide trustworthy information and advice to landowners

- Plan fieldwork and seasonal logistics
- Property inventory (flora, fauna, ecological communities, natural heritage features)
- Provide direction and leadership to seasonal staff support and volunteers performing inventories
- Identify and describe stewardship and restoration opportunities on natural lands. Plan for implementation
- Using an existing template, write reports which summarize the inventories performed
- Produce maps using ArcGIS.
- Manage inventory data using Excel.

Program Management

Together with the Director of Community Conservation as well as external organizations and supports, the manager will collaboratively build the systems required for program success, plan for growth and fundraise for increasing program impact

- Assist with the design of program goals and targets. Identify and implement ways to grow the program
- Collaborate with other organizations (specifically the Nature Conservancy of Canada) to increase the impact and value of partners in conservation
- Enhance volunteer participation in the program through on-boarding and training
- Assist with program marketing and communications
- Refine tools required for successful program delivery
- Track and report on program success
- Support grant writing and fundraising for program expansion
- Manage budgets

Position Requirements

- A degree or diploma, or equivalent combination of other education and work experience in ecological restoration, environmental science or studies, forestry, geography, sustainability studies or related disciplines
- 5 years of professional experience that includes environmental field work with preference given to individuals with experience in the charitable land conservation sector.
- Project management experience
- Knowledge of local flora, fauna, natural heritage features and experience with restoration and stewardship activities
- Experience using ESRI GIS programs
- Some experience in landowner relations, sales or member services
- Experience managing junior staff
- Grant writing experience
- Valid G2 license and access to a personal vehicle (mileage will be compensated).
- Must be prepared to work some evening and weekends and alone in the field.
- Experience in the following is considered an asset
 - marketing and communications
 - sustainable forestry
 - regenerative agriculture
 - social enterprise
- Creative, dynamic, interdisciplinary and community minded. This position will appeal to someone with an interest in community led conservation, an entrepreneurial spirit and an aptitude for working collaboratively.

How to Apply

- Your application should include a resume and a cover letter **as one document**, which specifically addresses how your skills and qualifications relate to the job tasks and responsibilities. Please include in your cover letter a summary of why you think the work of Kawartha Land Trust is important.
- Send application as a PDF or Word document with the following file name format: Last Name_First Name_KLT [Partners in Conservation Manager](#).
- Email your cover letter and resume in **one** document to Kawartha Land Trust at info@kawarthalandtrust.org by 12:00 NOON on [February 28, 2022](#) with the subject line "Partners in Conservation Manager".

KLT values diversity and inclusion and encourages applications from all qualified applicants. Accommodations for applicants with disabilities are available upon request for all aspects of the recruitment process. Please note however that at this time, KLT offices are not wheelchair accessible.

Thank you for your interest in the Kawartha Land Trust. Although we appreciate all applicants taking the time to express their interest in joining the Kawartha Land Trust team, only candidates selected for an interview will be contacted.